

# SCHOOL COMMITTEE MINUTES

## MONDAY, JUNE 18, 2012

David Twombly, Chair (present)  
Marianne Harte, Vice Chair (present)  
Michelle Lanner, Secretary (present)  
Eric Hipp, Member (absent)  
Stephanie Peters, Member (absent)

Kathleen I. Tyrell, Superintendent of Schools  
Diane Lassonde, Secretary to the Superintendent

The meeting was called to order by David Twombly at 7:00 p.m. at Hull High School Second Floor Exhibition Room, 180 Main Street with the Salute to the Flag.

**Motion:** Marianne Harte **Second:** Michelle Lanner  
Move to approve the June 18, 2012 agenda as presented.  
**Vote:** AYES: 3-0-0

**Motion:** Marianne Harte **Second:** Michelle Lanner

- Motion to approve the Monday, June 4, 2012 School Committee minutes with the following change to delete the second and third sentence under drama fees leaving only “Move to keep the Drama fees the same as last year”.

**Vote:** 3-0-0

**Motion:** Michelle Lanner **Second:** David Twombly

Move to approve the following School Committee minutes:

- Monday, June 4, 2012 School Committee Executive Session
- Monday, June 11, 2012 School Committee Budget Subcommittee meeting

**Vote:** 2-0-1

7.1 Adult Education Review – Ms. Barbara Stanley  
Ms. Barbara Stanley presented a review of the new adult education program. The program had over three dozen in attendance. The students were given a registration

card with a place to suggest future classes they would like to see and if they were interested in teaching a class. The focus was on value, to reach a diverse population and to be affordable. The classes were well received with students requesting that the classes be extended. Dr. Tyrell thanked Ms. Stanley for a job well done. Dr. Tyrell attended each class and remarked that each group was more excited than the next. Ms. Harte asked what classes would be offered in the fall. Ms. Stanley told the Committee that it had not been decided but from the registration cards people suggested training classes, boat safety classes and computer classes.

7.2 Middle School Handbook – Mr. Anthony Hrivnak

Mr. Anthony Hrivnak, Memorial Middle School Principal, said there were no significant changes to the 2012 – 2013 Memorial Middle School Student Handbook except the following minor changes:

- Pg. 2 School Committee reorganization- update names
- Pg. 5 Time change to 7:45 a.m.
- Pg. 7 Update religious holidays
- Pg. 9 Added school dance procedure - The School Council made a list and added it to the handbook. It was not in the handbook before.
- Pg. 10 Changes to ID policy
- Pg. 17 Update Term dates
- Pg. 24/25 Social probation listed as a consequences in Code of Conduct
- Pg. 29 Electronic devices change in wording for usage with permission of the teacher
- Pg. 43 Added Athletic Concussion Regulations File: JJIF-R

Ms. Harte asked how comfortable the teachers were with analyzing the MCAS data. Mr. Hrivnak said they were extraordinarily comfortable with the process and they are looking to expand data collection much like the process of peeling layers of an onion. Ms. Lanner asked if there would be training for the parents on the parental portal. Dr. Tyrell explained that the portal will not be open in September. It is an item on the Administrative agenda that will be discussed this week. Mr. Twombly asked what afterschool programs the middle school currently ran. Mr. Hrivnak listed five programs, Jazz band, student government, chorus, yearbook and homework zone.

**Motion:** Michelle Lanner

**Second:** Marianne Harte

Move to approve the Memorial Middle School Student Handbook for 2012–2013.

**Vote:** 3-0-0

7.3 Middle School Improvement Plan – Mr. Anthony Hrivnak

Mr. Anthony Hrivnak, Memorial Middle School Principal, presented and discussed the 2012–2013 Memorial Middle School Improvement Plan as follows:

- Communication
  - Develop a plan to use Aspen (X2) to keep parents/guardians informed about their child's academic progress.
  - Expand the use of Facebook, cable television, and local newspapers to keep parents and the community informed of upcoming events and recent successes.
  - Increase student use of agendas to track and improve completion of homework, projects, assessments, and activities.
- Curriculum and Instruction
  - Continued development of PreK – 12 Curriculum maps in ELA and Mathematics incorporating the new Common Core standards.

- Incorporate the John Collins writing program into the writing across the curriculum program.
  - Continue targeted Math PD with Teacher's 21 to expand best practices while incorporating the new Common Core standards.
- Assessment
  - Analyze the data from the 2012 MCAS and Terra Nova to inform instruction focusing on the long composition and open response questions.
  - Compare the 2012 MCAS results to the results from previous years to inform instruction focusing on the long composition and open response questions.
- School Culture
  - Develop an afterschool enrichment program to provide additional opportunities for enrichment.
  - Increase the involvement of student government at Memorial.
  - Investigate methods to improve the management of peer relationships and conflicts.

No motion is needed for this item. Dr. Tyrell approved the improvement plan subject to funding.

#### 7.4 FY12 and FY13 Budget Update

The School Committee did not discuss FY13 Budget as two members were not present. Dr. Tyrell told the Committee that thanks to a mild winter money was saved on utilities and snow removal costs. In FY11 those costs were \$86,000 more than in FY12. The administrators met to discuss where to expend those funds. Dr. Tyrell thanked Mr. Devine, Ms. Penta and Ms. Kuehn for making the decision on allowing the funds to go to the Middle School for the purchase of iPads for the sixth grade students. After meeting with the sixth grade teachers, Ms. Kathleen Sullivan, Ms. Lisa Dillon, Ms. Heather Hughes and Ms. Jennifer Reardon the technology plan was revised. We are purchasing ninety five (95) iPad2s with covers, power sync, professional development and a two (2) year warrantee that covers damage. The students and teachers will come to a School Committee meeting in the fall to show their progress. It was time to make an investment into the Memorial Middle School. Ms. Harte said the students were ready for technology and asked what the iPads would be used for. Dr. Tyrell said they would be used for each subject and core curriculum but will not have the actual textbook loaded on them as that would be an additional cost.

Ms. Lanner said it was a great opportunity to pilot a new program. Our students should have the same opportunities as others. Mr. Twombly said it was a great step forward.

#### 7.5 School Business Administrator Vacancy – Discussion

Dr. Tyrell suggested placing an advertisement in the Boston Sunday Globe for a Certified School Business Administrator. The cost of the ad would be around \$2,000. Mr. Twombly thanked Dr. Tyrell for stepping up and covering for as long as she did but they hired her to be the Superintendent and they need to get a Business Administrator in as soon as possible so she can concentrate on the job she was hired for. Mr. Twombly explained all the extras Dr. Tyrell had been covering including contracts, building and grounds issues and more. Dr. Tyrell said she would not have been able to accomplish all of it without the help of an outstanding business office and the great efforts made by Maggie Ollerhead, Debbie Bennett and Cathy Joaquim. Mr. Twombly suggested that we look into advertising in the MSOB and

SchoolSpring.

8.0 New Business Items

Hull Marching Pirates will be donating \$2,000 for the transportation of twenty five (25) students from the Middle school from band class at the High School to the Middle School. The donation will be made official at the September School Committee meeting. Dr. Tyrell thanked the Hull Marching Pirates for their generous contribution and also thanked Mr. Mark Taylor, Mr. Scott Gasaway and Mr. Jeffrey Benson for all their work improving the music department in the Hull schools.

9.0 School Committee Policy Issues

**Motion:** Michelle Lanner

**Second:** Marianne Harte

Move to waive the IHAF Wellness Policy on Physical Activity and Nutrition for second reading.

**Vote:** 3-0-0

**Motion:** Michelle Lanner

**Second:** Marianne Harte

Move to approve the IHAF Wellness Policy on Physical Activity and Nutrition for Adoption

**Vote:** 3-0-0

10.0 Old Business Items

10.1 Sub-committee Updates

None

10.2 Acceptance of Donations

None

11.0 Approval of Warrants

None

12.0 Correspondence to and comments from School Committee Members

None

13.0 Executive Session

14.0 Adjournment

**Motion:** Marianne Harte

**Second:** Michelle Lanner

Move to adjourn the School Committee meeting at 7:46 p.m.

**Vote:** 3-0-0